



TUART FOREST
PRIMARY SCHOOL

We are friendly, responsible learners in a safe and caring environment.

Pre Primary Information Booklet 2025

Seek. Learn. Discover.



Moral Purpose

Building strong foundations for every student, every day

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Tuart Forest Primary School

TUART FOREST PRIMARY SCHOOL CONTACT DETAILS

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2024 Term Dates

Semester 1	Term 1	Wednesday 5 February to Friday 11 April
	Term 2	Monday 28 April – Friday 4 July
Semester 2	Term 3	Monday 21 July – Friday 26 September
	Term 4	Monday 13 October – Thursday 18 December

2024 Public Holidays

Labour Day	Monday 3 March
Good Friday	Friday 18 April
Easter Monday	Monday 21 April
ANZAC Day	Friday 25 April
Western Australia Day	Monday 2 June
Queen's Birthday	Monday 29 September

Principal's Welcome

At Tuart Forest Primary School, it is our passion to ensure that every child has an outstanding education resulting in a high literacy and numeracy competency. Our vision, **Building Strong Foundations for Every Student, Every Day** signifies our determination for all students to be successful. As a school that prides itself on meeting the needs of every child, we aim to provide guaranteed and viable curriculum, effective teaching in every classroom in a safe, supportive and collaborative culture. We provide opportunities that extend and challenge every child to achieve the highest possible standards and their personal best.

The critical importance of the early years of a child's life to their future educational success is well known. At Tuart Forest Primary School, we want every child to have the best start to school, and to master the foundation literacy and numeracy skills, as well as the personal and social capabilities, required for later years of schooling.

At Tuart Forest Primary we are innovators in public school education. Our dedicated staff strive for high standards in teaching and learning and enthusiastically share high quality teaching practices, ideas and resources. We seek out professional learning that will maintain excellence and a high degree of expertise in our teaching areas. Our committed staff form a collaborative, proactive team and bring a range of skills that benefit all students. This dedication, and a focus on workforce diversity, has helped improve the opportunities for our staff and students.

As student's progress through school, it is important to ensure they develop essential skills, knowledge and understandings in a range of disciplines. We want parents, families and communities to support their children's learning at home and in school, and to value education as a powerful driver for future success and fulfilment.

When they graduate from school, we want our students to be confident about taking their places in the world, and to be active citizens who contribute to society in many different ways.

Shelley Burgess, Principal



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Welcome

Welcome to the Tuart Forest Pre Primary Program. We are looking forward to an exciting, fun-filled learning experience, which will enrich the growth and development of your child's early schooling years.

The Learning Program

The Pre Primary learning program is built around knowledge of children's development. It is purposeful and appropriate to your child's current thinking, interest and ways of learning. The program supports the independence of all aspects of your child's development: physical, social, intellectual, creative and aesthetic.

Activities are planned to encourage children's autonomy, intellectual risk taking, responsibility and control of learning. Play is a vital part of children's experience and is supported in the program through provision of space, time and materials. Our carefully balanced programs enable children to develop their knowledge, skills and understandings in order to become lifelong learners.

School Times

School arrival	8:25am
Lessons commence	8:35am
Recess	10:30am – 10:50am
Lunch	1:10pm–1:25pm
End of school day	2:40pm

What to Bring Each Day

- Large school sized backpack
- **Spare set of clothes**
- Hat (the school has a "no hat, play in the shade" policy for Terms 1 and 4)
- Shoes which children can manage independently eg: velcro grips
- Healthy options of a piece of fruit and another snack for morning tea and a packed lunch
- Crunch n Sip is a container of crunchy fruit or vegetable to snack on at designated break time
- Drink bottle filled with water **only**. No cordial or flavoured drinks

*All clothing, bags, drink bottles and lunchboxes should be **clearly marked with your child's name**.

*Toys or games from home are **not permitted** as they are often misplaced or broken. Such items may be used as part of the learning program. Your child's teacher will negotiate this with you if and when required.

Parents as Partners

Parents are welcome in the classroom. As partners in the education of your child, your assistance in the learning program is valued. If a child has difficulty settling into the classroom, it is suggested you meet with the classroom teacher to discuss a plan of action

If there are any concerns with respect to your child's development, health or behaviour, please make an appointment to see your child's teacher. It is particularly important that your child's teacher is made aware of any significant changes or happenings which may affect your child's emotional well-being. Family bereavements, separations, a new baby, even moving house can bring about changes in a child's behaviour for which the teaching staff can be prepared. Information offered about your child is treated privately and confidentially.

A parent or adult guardian must deliver and collect Pre Primary students from the classroom each day. If someone other than yourself will be collecting your child at the conclusion of a session, a permission slip will need to be completed. These are available from your child's teacher. Please telephone the front office on 9791 0350 if there are any last minute changes or if you are delayed.



Admission and Collection of Children

Children must be dropped to the classroom at the **start** of every session. When collecting children, parents are asked to wait outside the classroom until the session ends. Children must be collected by a parent or adult guardian. If someone other than the person or people nominated on the enrolment form is to collect your child, please inform staff. Children will not be released to another person unless prior approval has been given in person or in writing. In the case of an emergency a phone call is adequate.

Please promote independence by encouraging your child to carry and unpack their own school bag. We encourage you to also direct them to their morning table top activities.

Punctuality is important to establish productive routines. Children respond positively to routines when they are promoted in a supportive way.

Reading Books

Take home reading books will be introduced to students in Term 2 depending on the individual development of each child. Classroom teachers will provide more information during the year.

Nut Allergies

A number of children at Tuart Forest Primary School suffer severe reactions to food containing nut products. Parents are asked to help us provide a safe environment for these children by not sending nuts or nut products to school (eg Nutella, peanut butter and nut-based muesli bars).

If your child has any type of allergy, please complete the appropriate documentation available at the school office and notify your classroom teacher at the beginning of the year.

Celebration Information

Many individuals, families and communities celebrate achievements, milestones, religious events and other significant occasions. These can range from children's birthday, Christmas, Ramadan and ANZAC day. We would ask parents to be sensitive to the complexities of a class environment when wishing to share a celebration. Below are class protocols which will avoid actions which, unintentionally, may offend, cause illness or negatively affect the positive learning environment of the class.

In class Any in-class celebration needs to be inclusive of all students and cannot disrupt the learning program.

Teacher permission Seek permission from the teacher before going ahead with your celebration. The teacher will advise the most suitable time. The teacher will also provide suggestions to ensure everybody enjoys the celebration. Teachers have an array of strategies which will allow involvement by all students.

Uniform

Tuart Forest Primary School prides itself on high standards. Students and staff are required to wear the school uniform. The uniform shop runs out of the library on Tuesday, Wednesday and Thursday mornings between 8am-9am. EFTPOS facilities are available or alternatively you may order online via our Qkr app. Download the Qkr app to register. Please name all clothing items as these can be misplaced easily. It is requested that any jewellery be kept to simple stud or sleeper earrings.

Excursions and Performances

During the Pre Primary year, the program may include excursions to local places of interest, linked to the learning program. Your child may also attend whole school performances and exhibitions. Parents will be advised of these events and consent forms will be sent home to be signed.



Health and Dental Screening

The Bunbury Community Health Services, as part of the Kindergarten program, screen all early childhood students. If your child was missed for any reason or if there have been concerns raised by yourself or classroom teacher they will be screened in Pre Primary. Prior to the health screening, a form is sent home asking for details of your child's health and development. You will be advised of the date the health screening will take place.

Dental screening of students will take place in Pre Primary. Appointment cards will be sent home via your child for appointments during the year, should they be required.

Crunch & Sip

At Tuart Forest Primary School we encourage participation in the Crunch & Sip program. The program is a set break to eat fruit/vegetables and drink water in the classroom. This healthy snack break allows students to 're-fuel' assisting physical and mental performance and concentration. We request that you pack crunchy, cut-up fruit or veg such as carrot sticks, celery, broccoli florets, capsicum, apple, snow peas etc.

Referrals to Specialist Services

Throughout Pre Primary, a profile of your child's development is created. Samples of artwork, writing samples and directed tasks are collected along with observational checklists to assess the overall development of your child.

Children who appear to be having developmental or health problems which are causing concern to parents and/ or the classroom teacher can, with the consent of parents, be referred to appropriate support services (ie Bunbury Health Services or the School Psychologist).

On-entry testing

In Term 1, all Pre Primary students participate in on-entry testing. This national assessment provides teachers with information about the skills and understandings that a child brings to school in the areas of Literacy and Numeracy. The teacher is then able to use this information to plan learning programs that address the needs of each child.

When Your Child is Unwell

Even though your child is unwell, they will often protest at the thought of staying home. **In the interests of your child, other students and staff, please keep your child home if they are unwell.** If your child becomes unwell at school, you will be contacted and asked to collect him/her as soon as possible.

Medication

If your child requires medication to be administered whilst at school, please contact the school office to sign an authorisation form. If it is prescribed medication the doctor will need to complete and sign a form. The medication must be held by the Teacher (not in your child's bag).

Communicable Diseases

If you think your child may have contracted a communicable disease such as chicken pox, gastroenteritis, whooping cough or school sores, parents are asked to:

Notify the Teacher that you are keeping your child home

Visit your family doctor for confirmation of the diagnosis

Advise the school as soon as the diagnosis is confirmed, so that other parents can be advised to look out for symptoms

Head Lice

It is important families are vigilant in checking and treating their children's hair for head lice. Once treated students can remain at school, however weekly treatment and continual checking is imperative.



INFECTIOUS DISEASES EXCLUSION TABLE

Chicken Pox	Exclude until all vesicles have crusted.
Cold Sores	Young children unable to comply with good oral hygiene practices should be excluded if lesions are uncovered and weeping.
Conjunctivitis	Exclude until the discharge from the eyes has ceased.
Diarrhoea	Exclude until diarrhoea has ceased for 24 hours.
German Measles (Rubella)	Until fully recovered. At least 5 days from the onset of the rash.
Hand, Foot and Mouth Disease	Exclude until vesicles have crusted/dry.
Head Lice	Exclude until after treatment has commenced and live lice removed.
Hepatitis A	Exclude until 14 days after onset of illness or 7 days after jaundice appears.
Influenza like illness	Re admit on recovery.
Measles	Re admit on medical certificate or 7 days after onset of rash if the child is well enough.
Meningococcal Infection	Exclude until after treatment has been completed.
Mumps	Exclude for 9 days after onset of symptoms.
Ringworm	Exclude until 24 hours after antifungal treatment has commenced.
Scabies	Exclude until 24 hours after treatment has commenced.
School Sores (Impetigo)	Exclude until 24 hours after antibiotic treatment has commenced. Lesions on exposed skin must be covered with a water proof dressing.
Whooping Cough (Pertussis)	2 weeks from the onset of the illness or for 5 days after starting antibiotic treatment.
Worms (intestinal)	Exclude until diarrhoea has ceased.

