

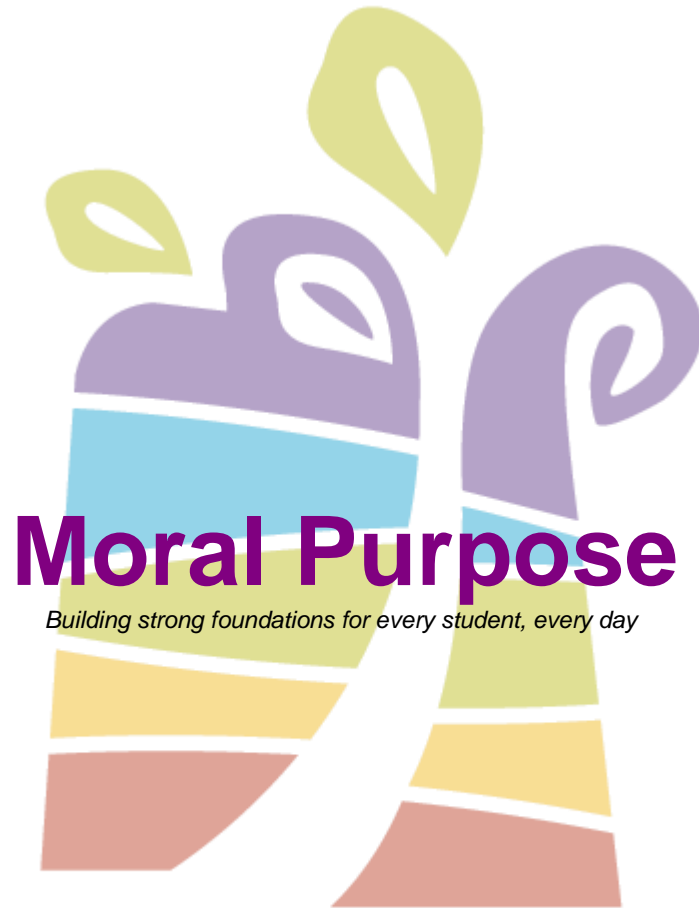


TUART FOREST
PRIMARY SCHOOL

We are friendly, responsible learners in a safe and caring environment.

Kindergarten Information Booklet 2025

Seek. Learn. Discover.



Moral Purpose

Building strong foundations for every student, every day

TUART FOREST
PRIMARY SCHOOL



Seek. Learn. Discover.



Tuart Forest Primary School

| 7 Habits Leader in Me | |
|--|------------------------|
| Habit 1: Be Proactive | You're in Charge |
| Habit 2: Begin With the End in Mind | Have a Plan |
| Habit 3: Put First Things First | Work First, Then Play |
| Habit 4: Think Win-Win | Everyone Can Win |
| Habit 5: Seek First to Understand, Then to Be Understood | Listen Before You Talk |
| Habit 6: Synergize | Together Is Better |
| Habit 7: Sharpen the Saw | Balance Feels Best |

Principal's Welcome



At Tuart Forest Primary School, it is our passion to ensure that every child has an outstanding education resulting in a high literacy and numeracy competency. Our vision, **Building Strong Foundations for Every Student, Every Day** signifies our determination for all students to be successful. As a school that prides itself on meeting the needs of every child, we aim to provide guaranteed and viable curriculum, effective teaching in every classroom in a safe, supportive and collaborative culture. We provide opportunities that extend and challenge every child to achieve the highest possible standards and their personal best.

The critical importance of the early years of a child's life to their future educational success is well known. At Tuart Forest Primary School, we want every child to have the best start to school, and to master the foundation literacy and numeracy skills, as well as the personal and social capabilities, required for later years of schooling.

At Tuart Forest Primary we are innovators in public school education. Our dedicated staff strive for high standards in teaching and learning and enthusiastically share high quality teaching practices, ideas and resources. We seek out professional learning that will maintain excellence and a high degree of expertise in our teaching areas. Our committed staff form a collaborative, proactive team and bring a range of skills that benefit all students. This dedication, and a focus on workforce diversity, has helped improve the opportunities for our staff and students.

As student's progress through school, it is important to ensure they develop essential skills, knowledge and understandings in a range of disciplines. We want parents, families and communities to support their children's learning at home and in school, and to value education as a powerful driver for future success and fulfilment.

When they graduate from school, we want our students to be confident about taking their places in the world, and to be active citizens who contribute to society in many different ways

Shelley Burgess, Principal



Seek. Learn. Discover.

Tuart Forest Primary School

TUART FOREST PRIMARY SCHOOL CONTACT DETAILS

Address: Crystal Bend Dalyellup 6230

Phone: 9791 0350

Email: tuartforest.ps@education.wa.edu.au

Mail: PO Box 281 Bunbury 6231

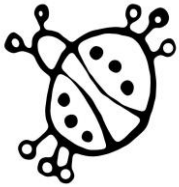
Absentee: Compass App

Web: www.tuartforestps.wa.edu.au

2024 Term Dates

| | | |
|-------------------|--------|--|
| Semester 1 | Term 1 | Wednesday 5 February to Friday 11 April |
| | Term 2 | Monday 28 April – Friday 4 July |
| Semester 2 | Term 3 | Monday 21 July – Friday 26 September |
| | Term 4 | Monday 13 October – Thursday 18 December |

2024 Public Holidays



| | |
|------------------------------|---------------------|
| Labour Day | Monday 3 March |
| Good Friday | Friday 18 April |
| Easter Monday | Monday 21 April |
| ANZAC Day | Friday 25 April |
| Western Australia Day | Monday 2 June |
| King's Birthday | Monday 29 September |

Code of Conduct



Seek. Learn. Discover.

Welcome

Welcome to the Tuart Forest Kindergarten Program. We are looking forward to an exciting, fun-filled learning experience, which will enrich the growth and development of your child's early schooling years.

The Kindergarten Program

Your child will participate in a program that will provide learning experiences through their play, socialising, investigating, exploring, problem solving and creativity.

Our program will encourage inquisitiveness, curiosity, and risk taking as well as developing self-worth and positive peer relations. This will enhance your child's relationship with others and begin to develop their knowledge and understandings of the world today. Our program will provide a stimulating, warm, caring and safe environment for your child.

Session Times

Kindergarten students are entitled to a 15 hour program each week. Tuart Forest Primary School students attend two full days and one, half day session each week. You will be advised which group your child will be in at a later date.

Classrooms open at 8:25am

Normal program of a 5 day fortnight commences for **ALL CHILDREN**.

***Additional classes maybe required including a split Kindergarten and Pre-Primary. Parents will be notified if this will affect their child's placement.*

| | Kindy Beginning of the Week | | |
|------------|-----------------------------|------------------|------------------|
| | Monday | Tuesday | Wednesday |
| ODD WEEKS | 8:40am to 2:40pm | 8:40am to 2:40pm | 8:40am to 2:40pm |
| EVEN WEEKS | 8:40am to 2:40pm | 8:40am to 2:40pm | |

| | Kindy End of the Week | | |
|------------|-----------------------|------------------|------------------|
| | Wednesday | Thursday | Friday |
| ODD WEEKS | | 8:40am to 2:40pm | 8:40am to 2:40pm |
| EVEN WEEKS | 8:40am to 2:40pm | 8:40am to 2:40pm | 8:40am to 2:40pm |

Classes commence at 8:40am

What to Bring

Each child is required to bring the following to each session:

- a **large bag** (ensure bag can fit an A4 folder) in which to carry lunch & art/craft work etc.
- a packed lunch that can be eaten independently (e.g: sandwich, fruit and snack)
- a drink bottle filled with water. No cordial or flavoured drinks
- a piece of fruit, vegetable, cheese or dried fruit in a container with your child's name on it
- a spare set of clothing - clearly named
- a sun hat - (NO HAT; PLAY IN THE SHADE POLICY ALL YEAR)

PLEASE ENSURE THAT ALL CLOTHING AND BAGS ARE CLEARLY NAMED.

It is best to leave toys, books etc at home as they can be easily broken or misplaced.



Parents as Partners

Parents are encouraged to contribute to classroom programs. As partners in the education of your child, your assistance in the learning program is valued. If a child has difficulty settling into the classroom, parents are encouraged to work with the teacher to develop self-confidence and resilience.

If there are concerns with respect to your child's development, health or behaviour, please make an appointment to see your child's teacher. It is particularly important that your child's teacher is made aware of any significant changes or events which may affect your child's well-being. Family bereavements, separations, a new baby, even moving house can bring about changes in a child's behaviour for which the teaching staff can be prepared. Information offered about your child is treated privately and confidentially.

Early Childhood classes can be contacted by contacting the office on 9791 0350.

Parent Roster

This is an important part of the Kindergarten program. Your support sends a clear message to children that education is valued and important. Please write your name on our roster on a day that suits you. The Kindergarten parent roster will commence in Term 2.

Admission and Collection of Children

Children must be dropped to the classroom at the **start** of every session. When collecting children, parents are asked to wait outside the classroom until the session ends. Children must be collected by a parent or adult guardian. If someone other than the person or people nominated on the enrolment form is to collect your child, please inform staff. Children will not be released to another person unless prior approval has been given in person or in writing. In the case of an emergency a phone call is adequate.

Please promote independence by encouraging your child to carry and unpack their own school bag. We encourage you to also direct them to the book or puzzle areas, making sure they are feeling secure before saying goodbye.

Punctuality is important to establish productive routines. Children respond positively to routines when they are promoted in a supportive way.

Settling In Hints

For many children, attending Kindergarten will be the first big step towards independence. For some children, coping with unfamiliar adults and peers in a new environment will be a challenging experience. It is important that your child feels secure, and you are the best person to give him/her that reassurance. For the first couple of sessions, your child may appreciate your undivided attention when settling into the classroom.

Be cheerful when saying goodbye. This attitude will flow through to your child. As a rule, children settle quickly when they discover new activities and friends. Rest assured you will be contacted if there are any problems.

Nut Allergies

A number of children at Tuart Forest Primary School suffer severe reactions to food containing nut products. Parents are asked to help us provide a safe environment for these children by not sending nuts or nut products to school (eg Nutella, peanut butter and nut-based museli bars).

If your child has any type of allergy, please complete the appropriate documentation available at the school office and notify your classroom teacher at the beginning of the year.

Excursions and Performances

During the year, the program may include excursions to local places of interest, linked to the learning program. Your child may also attend whole school performances and exhibitions. Parents will be advised of these events and consent forms will be sent home to be signed.



Celebrations Information

Many individuals, families and communities celebrate achievements, milestones, religious events and other significant occasions. These can range from children's birthday, Christmas, Ramadan and ANZAC day. We would ask parents to be sensitive to the complexities of a class environment when wishing to share a celebration. Below are class protocols which will avoid actions which, unintentionally, may offend, cause illness or negatively affect the positive learning environment of the class.

In class Any in-class celebration needs to be inclusive of all students and cannot disrupt the learning program.

Teacher permission Seek permission from the teacher before going ahead with your celebration. The teacher will advise the most suitable time. The teacher will also provide suggestions to ensure everybody enjoys the celebration. Teachers have an array of strategies which will allow involvement by all students.

Health and Dental Screening

The Bunbury Health Services, as part of the Kindergarten program, will screen all Early Childhood students. Prior to the health screening, a form is sent home asking for details of your child's health and development.

Dental screening of students will take place in Pre-Primary. Appointment cards will be sent home via your child for appointments during the year.

Referrals to Specialist Services

Throughout Kindergarten, a profile of your child's development is created. Samples of artwork, writing samples and directed tasks are collected along with observational checklists to assess the overall development of your child.

Children who appear to be having developmental or health problems which are causing concern to parents and or the classroom teacher can, with the consent of parents, be referred to appropriate support services (ie: Bunbury Health Services). Please speak to your child's teacher if you have any questions or concerns.

When Your Child is Unwell

Even though your child is unwell, they will often protest at the thought of staying home. If your child is unwell; in the interests of your child, other students and staff, please keep them at home. If your child becomes unwell at school, you will be contacted and asked to collect him/her as soon as possible. Please advise the school office of any changes in home or emergency contact phone numbers.

Medication

If your child requires medication to be administered whilst at school, please contact the school office to sign an authorisation form. If it is prescribed medication the doctor will need to complete and sign a form. The medication must be held by the Teacher (not in your child's bag).

Communicable Diseases

If you think your child may have contracted a communicable disease such as chicken pox, Gastro, whooping cough or school sores, parents are asked to:

- Notify the Teacher that you are keeping your child home.
- Visit your family doctor for confirmation of the diagnosis.
- Advise the school as soon as the diagnosis is confirmed, so that other parents can be advised to look out for symptoms.

Head Lice

It is important families are vigilant in checking and treating their children's hair for head lice. Once treated students can remain at school, however weekly treatment and continual checking is imperative.



INFECTIOUS DISEASES EXCLUSION TABLE

| | |
|------------------------------|--|
| Chicken Pox | Exclude until all vesicles have crusted. |
| Cold Sores | Young children unable to comply with good oral hygiene practices should be excluded if lesions are uncovered and weeping. |
| Conjunctivitis | Exclude until the discharge from the eyes has ceased. |
| Diarrhoea | Exclude until diarrhoea has ceased for 24 hours. |
| German Measles (Rubella) | Until fully recovered. At least 5 days from the onset of the rash. |
| Hand, Foot and Mouth Disease | Exclude until vesicles have crusted/dry. |
| Head Lice | Exclude until after treatment has commenced and live lice removed. |
| Hepatitis A | Exclude until 14 days after onset of illness or 7 days after jaundice appears. |
| Influenza like illness | Re admit on recovery. |
| Measles | Re admit on medical certificate or 7 days after onset of rash if the child is well enough. |
| Meningococcal Infection | Exclude until after treatment has been completed. |
| Mumps | Exclude for 9 days after onset of symptoms. |
| Ringworm | Exclude until 24 hours after antifungal treatment has commenced. |
| Scabies | Exclude until 24 hours after treatment has commenced. |
| School Sores (Impetigo) | Exclude until 24 hours after antibiotic treatment has commenced. Lesions on exposed skin must be covered with a waterproof dressing. |
| Whooping Cough (Pertussis) | 2 weeks from the onset of the illness or for 5 days after starting antibiotic treatment. |
| Worms (intestinal) | Exclude until diarrhoea has ceased. |

